21st Edition

COOLEX 2018®

AN EXCLUSIVE EXHIBITION ON AIRCONDITIONING REFRIGERATION & VENTILATION

Confederation of Indian Industry
Northern Region
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MAIL TO	AGREEMENT OF PARTICIPATION	SUBMISSION OF THIS FORM IS MANDATORY
The Head - Trade Fairs Confederation of Indian Industry Northern Region Sector 31 A, Chandigarh - 160030	**CII Coolex 2018** 13-16 April 2018 Himachal Bhawan, Sector-28, Chandigarh	Please retain a copy for your reference and use. Please Email/Fax/return this form back to us duly filled and signed. **Booking closes on 15 March 2018.**

☐ **Sponsor** ☐ **Exhibitor**

PARTICIPANT DETAILS

Organization: _____
Billing Address: _____
_____
Phone: _____ Fax: _____
*GST No.: _____
*PAN No.: _____ TAN No: _____
Name of Chief Executive: _____
Designation: _____ Mobile: _____
Email: _____
CII Membership Number (if any): _____

Branch/Local Address (if any): _____
_____
_____
Phone: _____ Fax: _____
*GST No.: _____
Contact Person : _____
Designation: _____
Mobile: _____
Email: _____

Space Rentals (per sqm)

Space Type	₹ per sqm	
	CII Member	Non Member
Indoor Shell Space	6500	7000
Indoor Raw Space (min 27 sqm)	6200	6700

(GST applicable as per Govt. of India guidelines)

Area : _____sqm.
Stall no. _____
Hall No. _____

Amount

20% premium on basic space rentals for **Island stall,** 15% for **3 side open stall,** 10% for **2 side open stall**

SPONSORSHIP AVENUES :

Title	Event Sponsor	Event Co-Sponsor	Principal Sponsor	Associate Sponsor	Associate Co-Sponsor	Lanyard Sponsor
₹	6 Lakhs	5 Lakhs	4.5 Lakhs	4 Lakhs	3 Lakhs	2 Lakhs

(GST applicable as per Govt. of India guidelines)

Electricity Charges: Electricity will be charged @ ₹ 650 Per KW per day during the fair (GST applicable as per Govt. of India guidelines), Apart from basic facilities, any consumable related to wiring / connection would be charged @ ₹ 1500 per every 5 KW power load by the contractor.

*GST numbers of all the exhibitors are mandatory. Please do not deduct TDS on space rental, unless amount credited/paid on account of rent during financial year does not exceed ₹ 1,80,000 under section 194 (I) of Income Tax Act, 1961 (Effective 1 July 2010)

***Local Tax**

Participation and/or Sales of Exhibits are subject to mandatory clearance from Excise & Sales Tax Department, Sector 17, Chandigarh. All exhibitors are required to produce necessary clearance before taking possession of the stall to CII.

Payment Schedule

- **50% advance of the total Space Rental/ Sponsorship to be deposited to CII within 15 days of the date of Proforma Invoice**
- **Balance & full payment to be deposit to CII before 15 March 2018**

NOTE: Possession of the stall will only be given on the receipt of full stall payment to CII in advance along with Clearance from the Excise & Sales Tax Department.

EXHIBIT DETAILS

NEW PRODUCTS LAUNCH/ HIGHLIGHTS
1. _____
2. _____
3. _____
4. _____
5. _____

PRODUCTS ON DISPLAY
1. _____
2. _____
3. _____
4. _____
5. _____

Fascia Name: (25 letters incl. space) _____
_____
Power Requirement (in KW) _____
Before Stall Possession: _____ After Stall Possession: _____
Requirement of Extra Furniture/ Electricals (Pl. specify): _____
_____
_____
_____

PAYMENT DETAILS

Enclosed is our Demand Draft/ Cheque No. _____ for ₹ _____ towards the payment of Stall Rental, Security etc. in favor of Confederation of Indian Industry, Chandigarh.

UNDERTAKING

I/ We have read the **GENERAL EXHIBITION RULES** printed on the reverse of this form and confirm we shall abide by them.

Name: _____ Designation: _____

Mobile: _____ Date: _____ Signature: _____

GENERAL EXHIBITION RULES

1) **Organizer:** CONFEDERATION OF INDIAN INDUSTRY (CII), Northern Region, Block No. 3, Dakshin Marg, Sector 31-A Chandigarh 160030, INDIA.

Email : vivek.gupta@cii.in
Website : www.cii.in
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2) **Venue: Himachal Bhawan, Sector 28 B, Chandigarh, India**

3) **Timing:** 1000 hrs - 2000 hrs

4) **Date:** 13-16 April 2018

5) **Exhibitor:** Any Organization/State/Country participating in the exhibition. Organizer reserves the right of participation.

6) **Space Rentals & Facilities:**

Space Type	₹ per sqm	
	CII Member	**Non Member**
Indoor Shell Space	6500	7000
Indoor Raw Space (min 27 sqm)	6200	6700

(GST applicable as per Govt. of India guidelines)

The Organizer will provide the following facilities in a fully furnished booth of 9 sqm. Each booth will have modular structure, fascia with company name, 1 table & 2 chairs, one electric plug point-5/15 amps, synthetic carpet, 3 spotlights, waste paper basket & general security during the Event period.

NOTE:

A. The prospective PARTICIPANT should apply on the agreement for participation, together with advance payment including 50% space rentals. **GST as per Govt. of India Guidelines is applicable.** All booking will be made on first-cum-first-serve basis subject to receipt of all advance payments.

B. Please note that the balance of security deposit will be refunded after adjusting the electricity charges based on actual consumption.

C. ORGANIZER will not provide overnight security on the day prior to the exhibition and the last day of the exhibition.

7) **Mode of Payment:**
By Cheque / Demand Draft
"Confederation of Indian Industry", Payable at Chandigarh, India
Mail To : Trade Fairs Department
Confederation of Indian Industry,
Sector 31-A, Chandigarh 160030

Electronic Transfer:
Remit to Account Name: Confederation of Indian Industry
Bank Name: ICICI Bank, SCO 145, Sector 28-D, Chandigarh-160002
Account No.: 096405000420
NEFT/IFSC Code: ICIC0000964

8) **Allotment of Exhibition Space:** ORGANIZER reserves the right to allocate space, change the layout, add or delete corridors as shown in the layout plan. Organizer will give confirmation of allotment of space on receipt of application form duly signed along with appropriate payment.

9) **Agreement of Participation:** It is mandatory for participants to Submit the form to CII Chandigarh Office.

10) **Payment Schedule:** Advance 50% of the total amount to be deposit to CII within 15 days of the date of Proforma Invoice. Balance & full payment to be deposited to CII before 15 March 2018

11) **Force Majeure:** If the event is abandoned, canceled or suspended in whole or in part by reasons of war, fire, national emergency, labour dispute, non-availability of exhibition premises or any of the clause not with in the control of the organizers, the organizers at their own discretion repay the rental paid by the exhibitor and shall be under no liability in respect of any action/claim for loses.

12) **Damage:** PARTICIPANT will be required to make good all damages (or make payment) to the event facilities caused during the installation /dismantling / event period.

13) **Violation of Rules:** The organizer reserve the right to decide on the fulfillment of the rules and have the authority to demand removal / change of any structure, which is found not in accordance with the rules and can also cancel a confirmed booking without giving any reason/notice. The decision of the organizer will be final and binding.

14) **Cancellation:** In case of cancellation of participation by the exhibitor, the organizer will forfeit 100% space rental or any advance payment received.

15) **Sale of Exhibits:** Participants are allowed to conduct negotiations for sale subject to mandatory clearance from Excise & Sales Tax Department, Chandigarh and also ensure that exhibit will not be removed during the exhibition hours. Exhibits to be displayed during the event can be brought day before the start of the event.

16) **Local Tax Formalities:** Participation / Sale of Exhibits are subject to mandatory clearance from Excise & Sales Tax Department, Chandigarh. All Exhibitors are required to produce necessary clearance before taking possession of the stall.

17) **Stand Completion: 1 day before the start of the event by 2000 hrs** with all exhibits in position. Work will not be allowed after that due to security reasons.

18) **Movement of Vehicles:** Vehicles containing the exhibition material will be allowed up to a certain point.

19) **Removal:** Removal of any exhibit during the event period is prohibited. All material is to be removed **on the last day of the event.** Organizers will not be responsible if any Exhibitor fails to comply with these dates.

20) **Electricity**

A Available at 230V single phase and 440V 3 phase AC/DC. Electricity will be charged @ ₹ 650 Per KW per day during the fair (Service Tax applicable as Govt. of India guidelines), Apart from basic facilities, any consumable related to wiring / connection would be charged @ ₹ 1500 per every 5 KW power load by the contractor.

B. The organizers will provide general lighting in indoor & open area. Participant requiring special lighting/ power to demonstrate machinery would need to apply with full details latest by **at least 25 days before the start of the event.**

C. The organizer will provide electricity at a suitable point near to exhibitor's Stall/ Space. **Internal distribution to the Machinery/ Equipment will have to be completed by exhibitor at his own cost only through the licensed contractor appointed by CII for the Event.**

21) **Insurance:** Against all ascertainable risks from transportation to display and removal would be done by PARTICIPANTS at their own cost. Organizer will in no way be responsible.

22) **Safety & Security:** Safety and security of all exhibits in the stalls will be responsibility of the participants only.

23) **Photography:** The Organizer retain the right to photograph of any exhibit for their use.

24) **Settlement of Dues:** Any and all expenses chargeable to the participant must be settled before the close of the Event to ensure smooth removal of goods from the Event site.

25) **Extra Furniture:** Extra furniture will be available with the contractor on chargeable and direct payment basis.

26) **Binding Terms of Contract:** The submission of the application form duly signed by an authorized officer of the applicant company shall be deemed as confirmation of participation and acceptance of becomes effective as soon as the organizer has confirmed the allotment of space to the applicant. Dispute if any, will be subject to Chandigarh Jurisdiction.

27) **Phonographic Performance Ltd (PPL) License:** It is mandatory for all those participants who want to play music in the form of Records, Music cassettes, CD's, Radio, TV or Audio-Visual etc. during the exhibition at their stalls to attract visitors need to take prior license from Phonographic Performance Limited (PPL) in respect of the repertoire its music labels.

28) Participants to take permission from competent authority for playing patented music.

29) The volume of music played or announcement done at the exhibition area should not exceed the ambient noise standards by 10 db (A) as per Ministry of Environment and Forests Guidelines."

30) Participants managing Cafeteria/ Food Stalls are required to maintain standards as specified by the organizers .

31) **Ban on use of Poly Bags:** Chandigarh Administration has imposed aban on use of polythene/plastic carry bags for supply of goods. Participants are requested to make adequate arrangement for supply / sale of goods.